Owner _____

Address _____

Date _____

1 & 2 Family Checklist
Final Inspection
For
Certificate of Occupancy

Site Work

	Passed	Failed	Comment
1. Driveway			
2. Septic system in and approved. (Written verification of approval may need to be furnished.			
3. "Well" in, and operational			
4. Gas & electric services in and hooked up. No temporary service.			
5. Exterior of the building must be completed. (Siding, windows and doors)			
6. Rough grading according to site plan drawings.			
7. Removal of all construction related debris.			
8. Address posted on 3" numbers and visible from the road. Numbers will be placed on the house and mail box.			
9. Placement of structure on lot.			

Building must be completed and ready for occupancy.

1. Landings by doors and stairways. (36" X 36" minimum)			
2. Stair handrails (34"-38") and guard rails (36" minimum)			
3. Stairway. (Minimum; 80" high, 36" wide.)			
4. Hallways (36" minimum width)			
5. G.F.C.I. outlets in all required locations:			
A. Polarity on outlets.			
B. G.F.C.I. Function			
C. A.F.C.I. Function			
6. Closet light fixtures; fixtures covered with shades.			
7. Smoke detectors; in proper locations, and working			
8. Electrical panel; properly installed and labeled.			
9. Electrical system; complete.			
10. Electrical grounding and bonding complete.			
11. Final; plumbing fixtures and connections.			
12. Safety glazing; glass in hazardous locations.			
13. H.V.A.C.; combustible air supply - location.			
14. Access: Attic 22" X 30"			
Crawlspace: 24" X 18"			

	Passed	Failed	Comment
15. Water heaters; water softener – installation.			
16. Draft and fire blocking.			
17. Smoke separation; house to garage (1/2" drywall minimum)			
18. Decks			
19. Egress: one window per sleeping room – 44" above floor.			
Basement 5.75 sq. ft. opening			
1st floor 5.00 sq. ft. opening			
2nd floor 5.75 sq. ft. opening			
20. One egress door; 36" X 80".			
21. Smooth metal pipe for dryer vents hook up.			
22. At least one (1) completed bathroom. (All others to have approved caps)			
23. One (1) completed ingress / egress to residence.			
24. All basements / crawl spaces to be insulated per code.			

Any "incomplete" shall be protected, so as to eliminate any cause for injury to occupant or other persons.